

Poslovni engleski 1 (opšti)

Za pripremu ispita koristi se *Oxford* izdanje *New Headway pre-intermediate, fourth edition (coursebook)*. Ovlašćeni distributer kod koga se može nabaviti knjiga je *The English Book* – adresa: Staro Sajmiste 29.

Pismeni deo ispita/kolokvijuma je podeljen u tri segmenta i za prolaz je neophodno da se uradi 55% od ukupnog broja ispitnih pitanja. Za ispit je potrebno pripremiti prvih šest lekcija (unit 1 – unit 6). Ispit se može polagati u celosti ili podeljen u dva kolokvijuma.

Za prvi kolokvijumu je potrebno pripremiti prve tri lekcije (unit 1 – unit 3), a za drugi kolokvijum ostale tri lekcije (unit 4 – unit 6). Uslov za polaganje drugog kolokvijuma je položen prvi kolokvijum. Data je i mogućnost polaganja ispita putem trećeg kolokvijuma pre početka ispitnih rokova. Treći kolokvijum predstavlja celokupan material iz date školske godine tj. prvih šest lekcija (unit 1 – unit 6). Na treći kolokvijum izlaze studenti koji nisu položili prvi ili drugi kolokvijum ili nisu izašli na iste.

Prva dva segmenta ispita/kolokvijuma su u formi *multiple choice* – odgovor na pitanja zaokruživanjem tačnog od nekoliko ponuđenih odgovora. Ti segmenti podrazumevaju proveru gramatike i vokabulara. Koriste se rečenice u potpunosti ili delimično preuzete iz dole navedenog materijala za formiranje ispitnih pitanja u cilju proveravanja gramatike i vokabulara.

U trećem segmentu su dati obrađeni tekstovi iz knjige. Potrebno je popuniti praznine u datom tekstu.

Mogućnost polaganja Poslovnog engleskog 1 (opšti) umesto Poslovnog engleskog jezika 1 je izbor samih studenata. Odabirom ovog kursa student je ograničen ocenom tj. maksimalna ocena je sedam. Ukoliko student položi pismeni deo ispita i ne želi da izađe na usmeni deo ispita maksimalna ocena je šest. Ukoliko odluči da posle položenog pismenog dela ispita izađe i na usmeni maksimalna ocena je sedam.

Materijal za pripremu prvog i drugog kolokvijuma

Gramatika:

Unit 1 – *Tense Revision, Questions* pp. 6, 7;

Unit 2 - *Present Tenses* (potvrđan, odričan i upitan oblik) pp. 15, 136, 137;

Unit 3 – *Past Simple and Continuous* (potvrđan, odričan i upitan oblik) pp. 24, 138; *Adverbs and word order* p. 28;

Unit 4 – *Describing quantity (some, a few, much...), something, someone...* pp. 31-32;

Unit 5 – *Verb patterns* str. 39, *Future forms* pp. 40, 140;

Unit 6 – *What is it like?* pp. 46, 47, *Comparatives and superlatives* pp. 47, 141.

Vokabular:

Unit 1 – *Verbs of similar meaning, adjectives and nouns that go together, prepositions* p. 12;

Unit 2 - *Things I like doing* p. 17;

Unit 5 – *Phrasal verbs* p. 44;

Unit 6 – *Synonyms and antonyms* p. 52.

Tekstovi za pismeni i usmeni deo ispita (teme za diskusiju):

Unit 1 – *A blind date* p.11; *Talking/Questions about you* p. 8

Unit 2 – *How happy are you?* pp. 18-19;

Unit 3 – *Steven Slater – flight attendant* pp. 26-27; *Describing an incident in the past*

Unit 4 – *Unusual places to eat* pp. 34-35; *Do you eat out? What is your favourite restaurant?...*

Unit 5 – *Hope for the future* pp. 42-43; *Your hopes, intentions, plans...*

Unit 6 – *Multicultural London* pp. 50-51; *What do you think of living in another country?*

Primeri ispitnih pitanja:

I Choose one correct option

1)

- a) She is nicer than her sister.
- b) She is more nicer then her sister.
- c) She is much more nicer than her sister.

2) I am thinking _____ going to Italy.

- a) to
- b) of
- c) for
- d) like

3)

- a) What do you try to do at the moment?
- b) What are you trying to do at the moment?
- c) What were you tried to do at the moment?

4) They were making a lot of noise, when he _____ in.

- a) come
- b) came
- c) was coming
- d) were coming

II Choose one correct option

- 1) I am not interested _____ any sport.
a) for b) at c) in d) with
- 2) She _____ up some English words while she was in London.
a) took b) picked c) studied d) learns
- 3) A: He is pretty angry with her. B: Yes, he is _____ up with her lies.
a) fed b) enough c) filled d) miserable
- 4) In Chine we are _____ by family.
a) difference b) citizens c) occurred d) surrounded

III Write no more than one word for each gap

_____ Sunday evening, a burglar _____ into a large, expensive house in the centre of Paris. First, he went into the living room and quietly filled his sack with all the silverware. Next he went to the kitchen and _____ some food and a bottle of champagne. He was feeling extremely hungry and _____, so he _____ all the cheese and drank all the champagne. _____ felt very tired. He went upstairs and saw on a big comfortable bed. When he woke up the next morning three policemen _____ standing round his bed.